



DEPARTMENT OF HOMELAND SECURITY

Federal Emergency Management Agency

[Docket ID: FEMA-2022-0043; OMB No. 1660-0002]

Agency Information Collection Activities: Submission for OMB Review, Comment Request; Disaster Assistance Registration

AGENCY: Federal Emergency Management Agency, Department of Homeland Security.

ACTION: 30 day notice of revision and request for comments.

SUMMARY: The Federal Emergency Management Agency (FEMA) will submit the information collection abstracted below to the Office of Management and Budget for review and clearance in accordance with the requirements of the Paperwork Reduction Act of 1995. The submission seeks comments concerning changes to modernize and simplify the disaster assistance registration. The changes will reduce the burden on survivors by only requiring them to answer questions based on the type of assistance they need. This will also reduce the amount of time it takes for survivors to apply either online, or through a call center, therefore allowing call center agents to assist survivors more quickly. The notice also includes FEMA documenting all post-registration contacts, including callouts, casework, and auto-dialers performed for the purpose of determining whether disaster assistance applicants have unmet needs and may be eligible for additional assistance and/or share the results of those contacts directly with external stakeholders, such as state or local government partners, who can potentially assist those same applicants with assistance or services not provided by FEMA through specific programs directly targeted to disaster survivors.

DATES: Comments must be submitted on or before [INSERT DATE 30 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER].

ADDRESSES: Written comments and recommendations for the proposed information collection should be sent within 30 days of publication of this notice to www.reginfo.gov/public/do/PRAMain. Find this particular information collection by selecting “Currently under 30-day Review – Open for Public Comments” or by using the search function.

FOR FURTHER INFORMATION CONTACT: Requests for additional information or copies of the information collection should be made to Director, Information Management Division, 500 C Street, SW, Washington, DC 20472, email address: FEMA-Information-Collections-Management@fema.dhs.gov or Brian Thompson, Supervisory Program Specialist, FEMA, Recovery Directorate at 540-686-3602 or Brian.Thompson6@fema.dhs.gov.

SUPPLEMENTARY INFORMATION: The Robert T. Stafford Disaster Relief and Emergency Assistance Act (Pub. L. 93-288, *as amended*) (the Stafford Act) is the legal basis for FEMA to provide financial assistance and services to individuals who apply for disaster assistance benefits in the event of a Presidentially-declared disaster. Regulations in title 44 CFR, subpart D, “Federal Assistance to Individuals and Households,” implement the policy and procedures set forth in section 408 of the Stafford Act. Housing Assistance (HA) is a provision of the Individuals and Households Program (IHP), authorized by section 408(c) of the Stafford Act. There are two forms of assistance: financial and direct. Financial Housing Assistance refers to funds provided to eligible applicants for temporary lodging expenses, rental of temporary housing, or repair or replacement of a damaged primary residence. Direct Temporary Housing Assistance includes providing Temporary Housing Units (THU) through Multi-Family Lease or Repair (MLR) or Direct Lease, or placing transportable temporary housings (TTHU), such as manufactured housing units (MHU) and recreational vehicles or travel trailers, on private, commercial, or group sites. This program provides financial assistance and, if

necessary, direct assistance to eligible individuals and households who, as a direct result of a major disaster, have necessary expenses and serious needs that are unable to be met through other means. Individuals and households may apply for assistance through the Registration Intake (RI) process under the IHP in person, via telephone, or the internet. FEMA provides financial assistance under Other Needs Assistance to individuals or households affected by a major disaster to meet disaster-related medical, dental, funeral, childcare, personal property, transportation, moving and storage expenses, and other necessary expenses or serious needs resulting from a major disaster under section 408(e)(1) of the Stafford Act.

The changes to the following forms support Executive Order 14058, *Transforming Federal Customer Experience and Service Delivery to Rebuild Trust in Government*. The changes will rebuild trust in the Federal Government by promoting transparency of FEMA's Disaster Assistance application process. The major changes are:

- FEMA Forms FF-104-FY-21-123 (formerly 009-0-1T, English) and FF-104-FY-21-123-A (formerly 009-0-1T, Spanish), Tele-Registration Application for Disaster Assistance are being removed due to the addition of the ten Streamline Registration Intake flows. Those ten flows are:
 - Home damage
 - Personal property damage
 - Vehicle damage
 - Emergency needs
 - Essential utilities outage
 - Funeral expenses
 - Childcare expenses
 - Lodging expenses

- Medical or Dental expenses
- Expenses for miscellaneous items (e.g., chainsaws, generators, etc.)
- FEMA Form FF-104-FY-21-123- FA (English), Tele-Registration, is being removed and replaced with FEMA Form FF-104-FY-22-260, Streamline Registration Intake for Funeral Expenses, Disaster Assistance Registration.
- FEMA Forms FF-104-FY-21-123 (formerly 009-0-1T, English) and FF-104-FY-21-123-A (formerly 009-0-1T, Spanish), Tele-Registration Application for Disaster Assistance are being removed due to the addition of the Streamline RI flows and will be replaced by the following:
 - FEMA Form FF-104-FY-22-255, Streamline Registration Intake for Home Damage, Disaster Assistance Registration
 - FEMA Form FF-104-FY-22-256, Streamline Registration Intake for Personal Property Damage, Disaster Assistance Registration
 - FEMA Form FF-104-FY-22-257, Streamline Registration Intake for Vehicle Property Damage, Disaster Assistance Registration
 - FEMA Form FF-104-FY-22-258, Streamline Registration Intake for Emergency Needs, Disaster Assistance Registration
 - FEMA Form FF-104-FY-22-259, Streamline Registration Intake for Essential Utilities Outage, Disaster Assistance Registration
 - FEMA Form FF-104-FY-22-260, Streamline Registration Intake for Funeral Expenses, Disaster Assistance Registration
 - FEMA Form FF-104-FY-22-261, Streamline Registration Intake for Childcare Expenses, Disaster Assistance Registration
 - FEMA Form FF-104-FY-22-262, Streamline Registration Intake for Lodging Expenses, Disaster Assistance Registration

- FEMA Form FF-104-FY-22-263, Streamline Registration Intake for Medical or Dental Expenses, Disaster Assistance Registration
- FEMA Form FF-104-FY-22-264, Streamline Registration Intake for Expenses for Miscellaneous Items (e.g., chainsaws, generators, etc.), Disaster Assistance Registration
- COVID-19 Funeral Assistance being removed from FEMA Template FT-104-FY-22-101 Request for Information (RFI) –Funeral Assistance (English).

In documenting all post-registration callouts, auto-dialer contacts and subsequent collection of data, FEMA can determine whether applicants have unmet needs, can process the applicant for financial or direct assistance sharing the results of those contacts directly with external stakeholders. This data is specifically used for FEMA and its stakeholders to determine whether assistance is warranted.

This proposed information collection previously published in the *Federal Register* on November 28, 2022, at 87 FR 73018 with a 60-day public comment period. One public comment was received, but is considered not germane to this collection because it was incomplete. The purpose of this notice is to notify the public that FEMA will submit the information collection abstracted below to the Office of Management and Budget for review and clearance.

Collection of Information

Title: Disaster Assistance Registration.

Type of Information Collection: Extension, with change, of a currently approved information collection.

OMB Number: 1660-0002.

FEMA Forms: FEMA Form FF-104-FY-21-122 (formerly 009-0-1 (English)), Paper Application, Disaster Assistance Registration; FEMA Form FF-104-FY-21-122-A (formerly 009-0-2 (Spanish)), Solicitud en Papel, Registro Para Asistencia De Desastre;

FEMA Form FF-104-FY-21-123 (formerly 009-0-1T (English)), Tele-Registration, Disaster Assistance Registration; FEMA Form FF-104-FY-21-123-A (formerly 009-0-1T (Spanish)), Tele-Registration, Registro Para Asistencia De Desastre; FEMA Form FF-104-FY-21-125 (formerly 009-0-1Int (English)), Internet, Disaster Assistance Registration; FEMA Form FF-104-FY-21-125-A (formerly 009-0-2Int (Spanish)), Internet, Registro Para Asistencia De Desastre; FEMA Form FF-104-FY-21-127 (formerly 009-0-5 (English)), Manufactured Housing Unit Revocable License and Receipt for Government Property (Revocable License); FEMA Form FF-104-FY-21-127-A (formerly 009-0-6 (Spanish)), Licencia Revocable para la Unidad de Vivienda Temporera y Recibo para el uso de Propiedad del Gobierno (Licencia Revocable); FEMA Form FF-104-FY-21-128 (formerly 009-0-3 (English)), Declaration and Release; FEMA Form FF-104-FY-21-128-A (formerly 009-0-4 (Spanish)), Declaracion Y Autorizacion; FEMA Form FF-104-FY-22-255, Streamline Registration Intake for Home Damage, Disaster Assistance Registration; FEMA Form FF-104-FY-22-256, Streamline Registration Intake for Personal Property Damage, Disaster Assistance Registration; FEMA Form FF-104-FY-22-257, Streamline Registration Intake for Vehicle Property Damage, Disaster Assistance Registration; FEMA Form FF-104-FY-22-258, Streamline Registration Intake for Emergency Needs, Disaster Assistance Registration; FEMA Form FF-104-FY-22-259, Streamline Registration Intake for Essential Utilities Outage, Disaster Assistance Registration; FEMA Form FF-104-FY-22-260, Streamline Registration Intake for Funeral Expenses, Disaster Assistance Registration; FEMA Form FF-104-FY-22-261, Streamline Registration Intake for Childcare Expenses, Disaster Assistance Registration; FEMA Form FF-104-FY-22-262, Streamline Registration Intake for Lodging Expenses, Disaster Assistance Registration; FEMA Form FF-104-FY-22-263, Streamline Registration Intake for Medical or Dental Expenses, Disaster Assistance Registration; FEMA Form FF-104-FY-22-264, Streamline Registration Intake for

Expenses for Miscellaneous Items (e.g., chainsaws, generators, etc.), Disaster Assistance Registration; FEMA Template FT-104-FY-22-101, Request for Information (RFI) – Funeral Verification; FEMA Template FT-104-FY-22-102, Request for Information (RFI) – Ownership Verification; FEMA Template FT-104-FY-22-103, Request for Information (RFI) – Occupancy Verification; and FEMA Template FT-104-FY-22-104, Request for Information (RFI) – Medical, Dental, Disability-Accessibility-Related Items.

Abstract: The forms in this collection are used to obtain pertinent information to provide financial assistance, and if necessary, direct assistance to eligible individuals and households who, as a direct result of a disaster or emergency, have uninsured or under-insured, necessary or serious expenses they are unable to meet. This revision of a currently approved information collection will improve the applicant’s experience with the disaster assistance registration process by providing a simpler, more intuitive interface and limiting required responses to those needed based on their needs. These changes will rebuild trust in the Federal Government by promoting transparency of FEMA’s Disaster Assistance application process.

Affected Public: Individuals or households.

Estimated Number of Respondents: 1,684,234.

Estimated Number of Responses: 1,684,234.

Estimated Total Annual Burden Hours: 476,030.

Estimated Total Annual Respondent Cost: \$19,331,577.

Estimated Respondents’ Operation and Maintenance Costs: \$0.

Estimated Respondents’ Capital and Start-Up Costs: \$0.

Estimated Total Annual Cost to the Federal Government: 33,303,400.

Comments

Comments may be submitted as indicated in the **ADDRESSES** caption above.

Comments are solicited to (a) evaluate whether the proposed data collection is necessary

for the proper performance of the agency, including whether the information shall have practical utility; (b) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) enhance the quality, utility, and clarity of the information to be collected; and (d) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

Millicent Brown Wilson,

Records Management Branch Chief,

Office of the Chief Administrative Officer,

Mission Support,

Federal Emergency Management Agency,

Department of Homeland Security.

[FR Doc. 2023-03611 Filed: 2/21/2023 8:45 am; Publication Date: 2/22/2023]